

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of April 23, 2014 Board Meeting

Members Present: Gail Winchell, Leo Bouchard, Gail Hillstrom, Dennis Brockway and Tamra Deering (left at 10:00)

Others Present: Torrey Gray, Board Administrator; Michael Miller, AAG; Dottie Perry, Board Investigator and Merica Tripp

Members Absent: Margot Russell

CALL TO ORDER

Gail Winchell, Chairperson, called the meeting to order at 9:02 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted to approve the minutes as written.

Vote: 5 in favor

NEW BUSINESS

COMPLAINT PRESENTATION(S)

2013-NHA-8886

A complaint was filed against a multi-level long term care administrator for deficiencies found at the facility by the Department of Health and Human Services (DHHS) during the survey process.

After review and discussion, a motion was made by Leo Bouchard and seconded by Gail Hillstrom to offer a consent agreement to include the following terms: an admission to violating the Board's Code of Ethics Expectation I, Prescriptions 1 and 2 and Expectation II, Prescriptions 1 and 2; a formal reprimand; a civil penalty of \$3000.00 (\$750.00 per violation) and probation for two (2) years during which time the administrator will be required to complete twenty-four (24) hours of continuing education to be pre-approved by the complaint committee in the subject areas of patient life safety and leadership. The administrator will also be under disciplinary supervision by an approved preceptor who will submit quarterly reports to be reviewed and approved by the Board. In addition, the licensee must report to the Board changes in employment and the results of all surveys conducted by DHHS, Division of Licensing & Regulatory Services. Further, the administrator shall notify prospective employers of this disciplinary action.

Vote: 4 in favor (1 recused – Tamra Deering)

APPLICATION REVIEW(S)

Irene Grant – Residential Care Administrator

Gail Winchell made a motion to approve the application. The motion was seconded by Dennis Brockway.

Vote: 0 in favor

In a motion made by Gail Hillstrom and seconded by Leo Bouchard, the Board voted to preliminary deny the application for licensure and offer a consent agreement to include: an admission to failing to disclose her criminal conviction(s), a civil penalty of \$100.00 and a formal warning. The license will be issued upon the signature of the applicant.

Vote: 5 in favor

DEEMED STATUS REQUEST(S)

Maine Health Care Association

In a motion made by Leo Bouchard and seconded by Dennis Brockway, the Board voted to grant Deemed Status to Maine Health Care Association for the licensure cycle of July 1, 2014 through June 30, 2015.

Vote: 5 in favor

RULEMAKING DISCUSSION

The Board reviewed and made revisions to the draft rules. The revisions will be reviewed and further changes will be made at the next scheduled meeting.

OTHER BUSINESS

AIT REPORT

There are currently three (3) Administrators in Training.

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Because of process changes at the Department of Health and Human Services, Division of Licensing and Regulatory Services, Ms. Gray informed that Board that there may be an increase in applications at the residential care facility level.

AJOURNMENT

There being no further business, in a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted unanimously to adjourn at 11:05 a.m.